EXAMPLE WORK PRODUCT

Illustrative Preconstruction Work Product

Composite example of a source-tied review record. Not customer work, pricing, or a performance claim.

CHANGEGUARD / REVIEW RECORD — EXAMPLE / NOT FOR CONSTRUCTION

DOCUMENT BASIS

Northline Operations Center

Decision: electrical trade scope confirmation before quote leveling.

SET	REVIEW FOCUS	PRIORITY	STATUS
Bid issue	Electrical	High	Open

Source references

Two drawings describe panel DP-1. The marked values disagree.

SOURCE A / DRAWING E-601

Electrical equipment schedule, row DP-1

Distribution panel DP-1, **800A** main.

SOURCE B / DRAWING E-501

Single-line diagram, panel DP-1

DP-1 shown with a **600A** main.

Carried in the bid scope. Electrical trade scope § 2.4: Furnish and install distribution panel DP-1 with a 600A main.

REVIEW ITEM 01

DP-1 has an 800A main on the E-601 schedule and a 600A main on the E-501 single-line.

Both drawings describe the same panel, so the bid has no single basis for DP-1 until the design team confirms the required rating. Electrical trade scope § 2.4 carries the 600A value.

DRAFT RFI

Distribution panel DP-1: required main rating

To	Design team (electrical)
References	Drawing E-601, electrical equipment schedule, row DP-1. Drawing E-501, single-line diagram, panel DP-1.
Background	The E-601 equipment schedule lists distribution panel DP-1 with an 800A main. The E-501 single-line diagram shows DP-1 with a 600A main.
Question	Please confirm the required main rating for DP-1 and revise the drawing that does not match.

RECOMMENDED ACTION

Issue the RFI, confirm which main rating electrical bidders priced, and revise § 2.4 to the confirmed rating before quote leveling.

Owner	Project manager / electrical estimator
Timing	Before quote leveling
Record	Log the response in the clarification log and carry the confirmed rating in the accepted trade scope.

> **COMMERCIAL REVIEW REQUIRED**
>
> Quotes leveled against § 2.4 would price the 600A main. If the design team confirms 800A, the difference can come back after award as a change order request. The project team must validate the source, obtain the clarification, and determine any cost or schedule effect.

ChangeGuard work products are advisory and do not replace the judgment of the project team, designer, estimator, legal counsel, or other qualified professionals.